

# South Dakota State Library Board

## MINUTES

Regular Meeting  
February 13, 2020 at 1:30 pm CT

MacKay Building, Library Commons  
Pierre, South Dakota 57501

### REGULAR MEETING

- Members Present** Tom Nelson, Jane Norling and Jay Perry  
Via phone: Monte Loos, Natalie Anderson, Judy Trzynka (joined at 1:48) and Carol Twedt
- Others Present** Barb Nickolas, Dustin Larmore, Lynette Thum, Wynne Sayer, Daria Bossman, and Quynn Verhelst; State Library.
- Call to Order/  
Roll call** Nelson called the regular meeting to order at 1:30 pm CT. Verhelst read the roll call. There was a quorum.
- Declaration of  
Conflicts of  
Interest** No new declarations were made.
- Adoption of  
Agenda** Bossman would like to add item m. to her report regarding a position vacancy.  
A MOTION was made by Norling and seconded by Twedt to adopt the agenda as amended.  
Anderson – Aye                      Loos – Aye                      Norling – Aye  
Perry – Aye                              Twedt – Aye                      Nelson – Aye  
MOTION CARRIED
- Welcome** Vice President Nelson welcomed everyone to the meeting and asked everyone to introduce themselves.
- Approval of  
Minutes** A MOTION was made by Loos and seconded by Perry to approve the minutes of the September 25, 2019 meeting.  
Anderson – Aye                      Loos – Aye                      Norling – Aye  
Perry – Aye                              Twedt – Aye                      Nelson – Aye  
MOTION CARRIED
- Report of the  
State Librarian** Daria Bossman reported on:
- SD Library Legislative Day (Feb. 13, 2020)
    - 13 libraries will be accredited (ceremony at 3:30pm in Rotunda)
      - Accreditation is voluntary and good for three years
  - New IMLS director
    - Crosby Kemper III from Kansas City has been appointed for four years.
  - New name for School Library 'BootCamp'

- EXCITE! (**Ex**change, **C**reate, **I**nfuse, **T**ransform, **E**nergize)
  - 30 participants last year at SDLA pre-conference
- 2019 publications published and distributed
  - Annual Report
  - Public Library Data Digest
- DOE Day at the Capitol was February 11, 2020
- Broadband disparities
  - Bossman called half our public libraries about current access; checking against what was last reported on the Public Library Survey
  - Six libraries still use DSL (two moving to fiber soon)
  - What do the libraries need in terms of working with their communities to get fiber optics to some of these rural communities?
  - Hope to tackle this issue shortly after session with Dr. Jones' leadership
- LSTA "Grants to State" funding
  - Increased by \$122,000 (State must match 34%)
- NASA@MyLibrary
  - Extension into June 2020 to spend grant money
  - Created more kits to distribute
  - We are one of the most successful state libraries in terms of outreach
- Update on public libraries using our website and WiFi count vendors
  - Website vendor is Mile Up
    - 40 libraries currently signed up
    - Statewide contract to create free one-page websites for libraries (additional pages available at a cost to library)
  - WhoFi
    - Up to 66 libraries participating
    - Statewide contract for software to accurately count their WiFi usage
- National \$1 per capita Initiative is still active and moving forward
- Travel grant opportunity
  - Stephanie Miller-Davis Grant Program
  - Davis family will select 25 public libraries to receive the award
    - SD Community Foundation willing to sponsor one \$1,000 "travel grant" and up to 50 - \$250 mini travel grants to support the upcoming 'Children Literacy to Teen' 2-day conferences in four locations
- *Transforming Library Services for Early Childhood Through Teens*
  - Huron – April 16-17, 2020
  - Philip – September 11-12, 2020
- Update on open position
  - Digital Resources Coordinator position vacated by David Bradford
  - Will interview four applicants via phone starting next week, followed by in-person presentations from finalist

**NEW BUSINESS**

**First reading of SDSL Strategic Plan**

A MOTION was made by Twedt and seconded by Anderson to approve the first reading of the South Dakota State Library Strategic Plan 2019-2023.

Anderson – Aye

Loos – Aye

Norling – Aye

Perry – Aye

Trzynka – Aye

Twedt – Aye

Nelson – Aye

MOTION CARRIED

**First reading of the newly revised Administrative Rules (Article 24:30:02:06)**

Dustin Larmore presented the proposed changes to the Administrative Rule on behalf of Brenda Hemmelman.

A MOTION was made by Perry and seconded by Norling to approve the first reading of the proposed rule changes 24:30:02:06.

Anderson – Aye	Loos – Aye	Norling – Aye
Perry – Aye	Trzynka – Aye	Twedt – Aye
Nelson – Aye		

MOTION CARRIED

**OLD BUSINESS**

**Approve new board member**

A MOTION was made by Twedt and seconded by Anderson to approve Jane Norling as new member of the State Library board.

Anderson – Aye	Loos – Aye	Norling – Abstain
Perry – Aye	Trzynka – Aye	Twedt – Aye
Nelson – Aye		

MOTION CARRIED

**Staff Reports**

**Lynette Thum – Braille and Talking Book Reader’s Advisor**

Lynette presented on services offered by the Braille and Talking Book Library and the National Library Service. She also gave a demonstration of the talking book machines and cartridges.

**Dustin Larmore – Inter-Library Loan (ILL) and Cataloging Librarian**

Dustin oversees ILL activities for the state, which includes the Share-it program, and facilitates requests for smaller public/school libraries and state employees. There are currently 88/89 libraries participating in share-it. Dustin also catalogs most of the print materials and is in charge of circulation.

**Barb Nickolas – Library Associate, Government Documents**

Barb gave a brief overview of her job duties. She also described the changes in the way we receive and store information; Microfiche can fit up to at 100 sheets of paper on one sheet, microfilm can store 100 feet of paper to 1 inch of film. Microfilm as a format has remained relevant because technology was created to transmit the script digitally.

**Wynne Nafus Sayer – Information Officer, webmaster and graphic designer**

The new website was launched October 2019. Hundreds of pages of content were weeded, and is focused on user navigation, responsive layout, and accessibility standards.

The state library is on social media and has accounts with Facebook, Twitter, Instagram and Pinterest.

Wynne also designs most of our publications, posters and flyers.

**Q & A from Board**

None.

- Next Meeting**      May 7, 2020 at 1:30 MT at the Sturgis Public Library in Sturgis, SD.
- Public Comment**    None
- Adjournment**      Nelson adjourned the meeting at 2:41 pm CT.

DRAFT